

Service Learning Guidelines

Western Civilization since 1650

Dr. Chris Huggard

I. Guidelines for Service Learning (based on 100 pt. starting point):

1. Get signatures for the Service Learning Contract (provided in class)
 - A. Visit agency to get supervisor's signature & **make a schedule for your visits by SEPT. 7 (YOU MUST OKAY YOUR SCHEDULE—DO NOT JUST SHOW UP AT THE AGENCY WHERE YOU WILL BE DOING SERVICE LEARNING AND EXPECT TO BE ACCOMMODATED BY YOUR SUPERVISOR—BE RESPONSIBLE AND MAKE A SCHEDULE AND THEN SHOW UP WHEN SCHEDULED LIKE A CLASS OR WORK. REQUEST YOUR SUPERVISOR TO SIGN YOUR TIME SHEET AND HAND IT IN TO Dr. Huggard)**
 - B. Sign the contract by September 7
 - C. Hand in contract by Sept. 7 to Dr. Huggard who will sign it before giving it to the Service Learning representative in the Life Development Center
2. Complete 15 hours of Service Learning (**worth 50 points**)
 - A. be sure to keep track of your hours (on sheet provided in class)
 - B. keep a daily journal of your activities with detail of the history of the place
 - C. inform Dr. Huggard of your weekly progress (verbally or in writing)
3. Write a description of the:
 - A. mission of the agency
 - B. the work opportunities at the agency
 - C. how the agency connects to history at the local, regional, and national levels
4. **Complete and hand in the following by November 18!:**
(worth 50 points)
 - A. daily journal
 - B. part 3 above**Your project should be typed in 12-font. and double spaced (all late papers lose 5pts. each day late)**

Students are expected to make a concerted effort to integrate their new knowledge into their journal and reports. Describe specifically in your journal what you did, how it is related to history, and how it relates to the administration of the park. In the historical analysis, show that you have done research to show these connections by providing specific historical information and analysis of the park (or site) to show local, regional, and national significance.