NorthWest Arkansas Community College
Course Syllabus
Fall 2005

PHTA 2271 Clinical Experience I

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W 8:00 – 5:00 On site Clinic Week 6 – 13

Student Information Line 619-4376

PREREQUISITE Admission into the Physical Therapist Assistant Program
Completion of Summer courses

COURSE DESCRIPTION
Observation and hands-on experience in a clinical setting

INSTRUCTIONAL MATERIALS
Professional Development Plan, Core Abilities and sample behaviors.

METHODS OF INSTRUCTION
This course includes observation and hands-on experience with personal supervision (Personal
Supervision: The clinical instructor must observe and/or assist with all patient care) in a clinical
setting, and self-assessment and goal setting for development of a Professional Development
Plan.

GRADING SCALE
A= 93-100
B= 85-92
C= 77-84
D= 69-76
F= <68

Students must maintain a “C” average in each theory, lab, and clinical course in
order to remain in the PTA Program. A grade less than a “C” in theory, lab, or
clinical will result in dismissal from the program, subject to the student’s right of
appeal as stated in the NWACC College Catalog. Pending an appeal, a student who
has been dismissed may be allowed to attend classroom lectures at the instructor’s
discretion. The student will not be allowed to attend clinical during the appeal
process. In the event the student is reinstated, missed clinical instruction will be
made available to the student at the time and discretion of the ACCE.
GRADES WILL BE BASED UPON:

- Weekly Assignments 25%
- Clinical Performance 25%
- PDP Final Assessment 25% Pass/Fail
- Integrative Final Practical 25% Pass/Fail

*Students MUST obtain a grade of 50% or above on each Core Ability for the Professional Development Plan for the integrative final practical. The final assessment score will be an average of the participating instructors during final exam/lab practicals.

*Students who do NOT obtain a grade of 50% or above on each Core Ability for the Professional Development Plan for their final assessment will receive a zero for their PDP Grade for Clinical Experience I and be dismissed from the program, subject to the student’s right of appeal.

*Students MUST pass a grade of 77% or above for each class represented in the integrative final. Students who do not obtain a grade of 77% for each class represented will receive a zero for the Integrative final practical and be dismissed from the program, subject to the student’s right of appeal.

CLINICAL ATTENDANCE POLICY:

Attendance is mandatory. One excused absence is allowed per clinical assignment. To qualify as an excused absence, the student must notify the CI and ACCE at the beginning of the missed day. Any additional excused absences will be rescheduled at the discretion of the CI and ACCE. Unexcused absences and tardiness will result in failure to meet Criteria #2, Conducts self in a responsible manner, established in the Clinical Performance Instrument.

Students are required to attend clinical assignments even when NWACC is closed due to weather or other reasons unless prior arrangements are made with the ACCE and CI. You must use your own judgment regarding safety during bad weather and the program is not requiring you travel under dangerous conditions.

DROP DATE: The last day to drop this class with a “W” is November 4, 2005

CLINICAL ATTIRE:

During clinical assignments, appropriate street clothes are to be worn with a white lab jacket. No jeans, miniskirts, ball-caps etc are permitted. Shoes should have both a closed toe and heel. Shoe purchases are left to the student’s discretion. If sneakers are shoes of choice, they should be white shoes without noticeable logos.

The student must be well groomed in the clinical area at all times. Hair must be neat and off the shoulders (long hair must be pinned up). Beards must be clean, short and neatly trimmed. Fingernails must be clean and short. Only clear nail polish is allowed. Perfume or strong after-shave is not allowed. Jewelry and make-up should be modest.

If the clinical site has a student dress code, the clinical site policy will supercede NWACC’s clinical attire policy.

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Student nametags are to be worn at all times while in the clinic. The students will introduce themselves as a PTA Student.

Please note that any time you are at a clinical affiliation as a NWACC student but outside of the clinical affiliation assignment, you are to present yourself in a professional manner with appropriate street clothes.

PTA PROGRAM POLICIES & PROCEDURES

Please see the current Physical Therapist Assistant Program Student Policy & Procedure Manual for the following Policies and Procedures:

- Grading Scale
- Rounding
- Lab Practical Examinations
- Clinical Prerequisite
- Clinical Competency Examination
- Final Examination
- Participation Informed Consent
- Lab Attire
- Make-up Policy
- Quizzes
- Test & Presentation
- Attendance Policies
- Use of Off-Site for Laboratory Facilities
- Open Lab
- Infection Control
- Use of Equipment & Equipment Safety
- Standards of Ethical & Legal Conduct
- Students with Disabilities
- Academic Honesty & Student Conduct

Unless otherwise indicated in this syllabus these policies are in effect for this course as written in the current PTA Program Student Policy & Procedure Manual.

CLINICAL AFFILIATION POLICIES

CLINICAL ASSIGNMENTS

Usage of clinical affiliation site availability must be confirmed for all clinical classes: Clinical Experience I & II and Clinical Internships I & II months in advance. This allows the clinical site to plan for adequate staffing to meet their needs and to accommodate the student learning experience. NWACC must provide the clinical site with student information and course expectations in a timely manner.

The following are required to be submitted to the PTA Program Director

1. Hepatitis Vaccine Form: declination or proof of injection
2. OSHA Requirements Policy & Form
3. CPR Card with expiration date after the last day of Clinical Internship II
4. Immunization Record
5. TB Card with expiration date after the last day of Clinical Internship II
If ALL forms have not been submitted to the Program Director by September 7, 2005, the student will NOT be allowed to participate in Clinical Experience I and will receive an “F” for the course resulting in dismissal from the PTA Program subject to the student’s right of appeal.

The student will be provided with copies of each of the above to provide as proof to the Clinical Site upon request. The student is to keep these copies with them at all times during the clinical experience or internship.

This program reserves the right to schedule clinical experiences as they become available in the hospitals and other facilities with whom we have contracts including but not limited to sites in Arkansas, Oklahoma, Missouri, and Louisiana. The student must be available to attend the clinical assignments as assigned. Students may have additional expenses for transportation, housing, and insurance when assigned to the various facilities. These expenses are the responsibility of the student. Clinical placement is subject to criminal background check, drug testing and other policies of the clinical facility.

CLINICAL INSTRUCTORS
The Clinical Instructor (CI) is responsible for supervision of the student’s daily activities during an assigned clinical rotation. The CI performs the following duties including but not limited to:

1. performing student assessment,
2. identifying student problem areas,
3. communicating with the ACCE, and
4. recommendations to the ACCE.

It is imperative that the CI is apprised of your progress in the classroom and clinical setting. Thus, PTA Program faculty will periodically inform the clinical instructors of your progress in the PTA Program. This will not include grades received in any prerequisite or PTA course.

ON-SITE CLINICAL POLICY & PROCEDURE
The student must abide by all policies and procedures of the clinical site including but not limited to emergency procedures, documentation, treatment protocols, etc.

Orientation: It is the student’s responsibility to ensure that orientation to the clinical site occurs on the first day of each experience. An orientation assignment will be given for each clinical site. Failure to complete this assignment as instructed will result in automatic removal from the clinical environment.

AFFILIATION SELECTION POLICY AND PROCEDURE
In order to provide a quality clinical education experience, it is the philosophy of this program that the following must exist: quality supervision, a progressive treatment setting, and a variety of learning experiences. The student will be placed in one institution setting (acute, rehabilitation, or sub-acute) and one non-institutional setting (out-patient) during the full-time clinical assignments. Additional assignments may be based on individual student needs.
In selecting an affiliation site, the Academic Clinical Coordinator of Education (ACCE) communicates with the Clinical Coordinator (CCCE) and/or the Director of the respective facility. If the ACCE determines the facility meets the conditions outlined above, a copy of Clinical Center Information Form (CCIF) is sent to the facility. After a completed copy of the CCIF is returned, the ACCE reviews the form to verify that the facility does have sufficient staff, a varied patient load, a mechanism in place to provide adequate student supervision, etc.

If the facility meets the criteria to qualify as an affiliation site, the parties will notify their respective administrators of the desire to enter into a contractual affiliation agreement. This program draws up a contract that satisfies both parties. Before the contract is valid, it has to be signed by the both NWACC and the affiliation site.

A student may not be assigned to a clinical site where:

1. he/she has been previously employed;
2. he/she has accepted a scholarship or position of employment upon graduation;
3. he/she has been placed in a full time clinical previously.

It is up to the student to notify the ACCE if any of the above situations apply to him or her.

It is the responsibility of the ACCE to ensure each student receives exposure to a variety of patient care elements. Students are expected to assist in this process, but the final placement decision is the ACCE. Travel and additional expense that incur during the clinical rotation is the responsibility of the student.

If a problem develops during a clinical rotation, attempts to place the student in another appropriate facility will be made by the ACCE. If the ACCE is unable to place the student, the clinical rotation will be delayed until appropriate placement is identified.

**REMOVAL FROM CLINICAL**

Clinical agencies are ultimately responsible for the clients in their care. A clinical agency may request removal of a student from their facility at any time, given a valid reason exist. If the student is requested to leave the clinical site, it is the student’s responsibility to contact the ACCE immediately.
COURSE OBJECTIVES:
Upon successful completion of this course, the student should be able to

1. Attain marks at the 50% point or above for each Core Ability on the visual analog scale on the comprehensive final laboratory practical at the completion of the Fall Semester.
2. Perform activities in a responsible manner while in the supervised clinical setting by demonstrating dependability and punctuality.
3. Interact with patients, staff, and families in a respectful manner appropriate to the clinical setting.
4. Abide by facilities policies and procedures.
5. Demonstrate verbal and non-verbal communication appropriate to the clinical setting.
6. Review a medical chart and locate pertinent information.
7. Develop an organizational chart of one of the clinical affiliations attended.
8. Observe verbal and non-verbal communication with a difficult or non-verbal patient. Assess strategies used with the patient for effectiveness and ineffectiveness and the patient’s response.
9. Document an observed treatment by writing a SOAP note and provide rationale for treatment based on sound evidence.
10. Perform orientation check-off for each clinical facility attended.
11. Perform basic treatment preparation in the clinical setting.
12. Explain rationale for treatment observed or assisted with and give example of other appropriate techniques within the established treatment plan.
13. Perform MMT correctly with the uncomplicated patient.
15. Observe a wound in the clinical setting.
16. Observe various wheelchairs in a clinical setting. Compare & contrast 2 types of wheelchairs to include advantages and disadvantages and type patient(s) wheelchair is appropriate for.
17. Perform vital sign assessment on patient in the clinical setting.
18. Given a PT evaluation, develop integrative treatment strategies to address each goal within the POC in didactic lab setting.
19. Develop 2 professional goals and strategies to address each goal. Reassess goals and strategies to see if met. Utilize feedback from the instructors via the PDP visual analog scale, student self assessment, grades etc.
20. Adhere to ethical and legal standards.
PROPOSED CLASS SCHEDULE
The instructor reserves the right to make necessary changes in the syllabus as deemed necessary to accomplish the course objectives. It is the responsibility of the student to stay abreast of any changes that are implemented in an effort to improve the quality of the educational experience.

**Week 1: August 24, 2005**
Review Syllabus, policies and procedures

**Week 2: September 7, 2005**
Review PDP

**Week 3: September 14, 2005**
Review Assignments and portfolio requirements

**Week 4: September 21, 2005**
Goal writing and self assessment criteria

**Week 5: September 28, 2005**
Clinical Assignments, directions, information

**WEEK 6 September 28, 2005**
Clinical site:  PEDIATRICS with Kerri Russell
Assignments:  Write reaction paper regarding experience at Pediatric Clinic and include 2 learning outcomes/experiences. Complete orientation form. Due September 30

**WEEK 7 October 5, 2005  Clinical Site Rotation 1**
Assignments:
1. Orientation: Check off list to locate emergency exits, security personnel, phones, security procedures, and locate MSDS information. Due October 21, 2005.
2. Draw an organizational chart of the PT facility. Due October 21, 2005
3. Review medical chart and document the pertinent data in the following: medical history, laboratory reports, surgery reports, radiology reports, physical therapy initial evaluation and progress notes, and physical therapy orders. Due October 21, 2005

**WEEK 8 October 12, 2005 Clinical Rotation 1**
Assignments: Due October 21, 2005
1. Document observed treatment given to patient by writing a SOAP note. Provide rationale for treatment based on sound evidence. Provide another example of a technique that could have also been used to carry out the treatment plan.
2. Perform self assessment utilizing visual analog scale for Core Abilities. Develop 2 Professional Development Goals and an action plan to reach the goals. Goals should be developed from analyzing data from the student’s self-assessment, and faculty assessments. Due October 21, 2005

Mid-term Conference: October 13, 2005
WEEK 9  October 19, 2005 Clinical Rotation 1
Assignment:
1. Observe and describe a therapist verbal and non-verbal communication with a difficult or non-verbal patient. Assess strategies used with the patient, describe therapist behaviors that were effective and ineffective with the patient, and the patient’s response to the therapist behaviors. Due October 21, 2005
2. Clinical Performance Evaluations should be completed by the CI at the end of each rotation and turned in to instructor by October 21, 2005

Assignments from rotation 1 should all be turned in together on October 21, 2005 in portfolio. Student’s name, and name of assignment should be included on each assignment.

Week 10 Clinical Rotation Site 2  October 26, 2005
Assignment:
1. Orientation Check off list to locate emergency exits, security personnel, phones, security procedures, and locate MSDS information. Due November 11, 2005
2. Perform MMT and ROM measurements on an uncomplicated patient. Turn in results to include the following: MMT grades, muscle & muscle group assessed, position of patient during MMT, ROM for joint(s) measured to include the following: joint, side of body, ROM in degrees, position of patient, landmarks used for goniometer alignment. Several joints and muscles MUST be included in this assignment. Due November 11, 2004

Week 11 Clinical Site 2 (November 2, 2005)
Assignment:
1. Locate 2 different types of wheelchairs. Compare and contrast the 2 wheelchairs. Include the following: list and describe features, type of wheelchair, two patient types wheelchair would be appropriate for and two it would be contraindicated for, advantages and disadvantages of each. Due November 11, 2005
2. Observe wound and provide written description of size, color, odor, drainage etc. Include patient diagnosis. Due November 11, 2005

Week 12 Clinical Site 2 November 9, 2005
Assignment:
1. Perform assessment of progress toward PDP goals. Turn in assessment of progress toward PDP goals and effectiveness of action plan. If goals are not met, provide recommendations for changes in action plan. Meet with ACCE to discuss progress toward PDP goals. Due November 11, 2005
2. Clinical Performance Evaluations should be completed by the CI at the end of each rotation and returned to the ACCE. Due November 11, 2005
3. Perform vital signs with patient to include heart rate, respiration rate, blood pressure. Document correctly. Due November 11, 2005

Week 13 Clinical Treatment Integration Lab  November 16, 2005
Assignment:
1. Given 2 written cases, assess appropriate treatment interventions within the POC.
2. Attend Clinical Treatment Integration Lab.
Week 14 Thanksgiving Break

Week 15 Integrative Lab Practice

Final Integrative Lab Practical Exam: December 13, 2005 at 8:30

Final Conference: December 14, 2005 at 1:3
CLINICAL EXPERIENCE I
Syllabus Confirmation

I have reviewed the syllabus for the following class with my instructor:

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I have been given the opportunity to ask questions about the syllabus. I understand that the
instructor reserves the right to make necessary changes in this syllabus as deemed necessary and
that is my responsibility to stay abreast of any changes that are implemented.

I have been notified that the following are required to be submitted to the PTA Program Director
by September 7, 2005. If the following are not submitted by the date given, I have been informed
that I will not be able to attend Clinical Experience I.

1.   Hepatitis Vaccine Form: declination or proof of injection
2.   OSHA Requirements Policy & Form
3.   CPR Card with expiration date after the last day of Clinical Internship II
4.   Immunization Record
5.   TB Card with expiration date after the last day of Clinical Internship II

_________________________________________    ______________________
Name                                      Date


ASSIGNMENT CHECKLIST

Name:__________________________

_____ Pediatric Reaction Paper
_____ Orientation Check List Pediatric Visit
_____ Orientation Check List Rotation 1
_____ Organization Chart of PT Facility
_____ Medical Chart Review & Documentation
_____ SOAP note on Observed Treatment
_____ Self Assessment Core Abilities Mid term
_____ PDP Goals (2) & action plan
_____ Difficult/non-verbal Communication Assignment
_____ Clinical Performance Evaluation Rotation 1
_____ Orientation Check List Rotation 2
_____ Wheelchair Compare/Contrast
_____ Assessment of progress toward PDP goals
_____ MMT & ROM assignment
_____ Wound observation
_____ Vital signs
_____ Clinical Performance Evaluation Rotation 2
_____ Clinical Integration Lab Cases Assignment
_____ Final Practical PDP Visual Analog

CLINICAL EXPERIENCE I:
ACCE:_______________________________Student:__________________________

Student has reviewed above with opportunity to discuss with ACCE___________